



Fort Wayne Children's Choir seeks Director of Early Childhood Music

Date posted: June 21, 2022

Location: Fort Wayne, IN

Web page: www.fwcchoir.org

The Fort Wayne Children's Choir (FWCC) seeks a Director of Early Childhood Music to contribute to the vision of the organization, and help grow the FWCC's First Steps in Music program. The FWCC is searching for a highly organized, musically talented, energetic individual committed to supporting the mission of the organization.

The Fort Wayne Children's Choir has been a vibrant part of the Northeast Indiana community for 50 years and teaches music literacy to children from diverse backgrounds through song and performance.

Position profile:

The successful candidate must be, first and foremost, a strong musician and educator. Strengths as a communicator, organizational skills, and exhibiting a passion for working with children are a must. She/he will invest time both in and out of the office and be visible in the community.

Job Summary:

The Director of Early Childhood Music would be responsible for overseeing the implementation of early childhood music programming in conjunction with the Associate Artistic Director, developing and maintaining relationships with music educators, staff communications with the FWCC and other program partners, and administrative office work. The Director of Early Childhood Music will work 40 hours per week, with the understanding that meeting times with teachers, some weekend classes, and other meetings may occur outside of regular business hours. The Director of Early Childhood Music reports to the Associate Artistic Director.

He/she will be expected to manage classes and scheduling, and build strong partnerships with other organizations.

Duties include:

Artistic

- Plan and teach multiple early childhood music classes per week, in multiple settings
- Oversee the early childhood education program, while promoting the artistic and educational goals and guidelines set forth by the Executive Artistic Director
- Work in collaboration with early childhood education providers and community partners
- Work closely with the Executive Artistic Director to maximize the choir's visibility

Recruitment

- Create public awareness of the FWCC by working with local, regional, and national music education professional organizations
- Work with local music educators and other early childhood organizations to recruit members for FWCC, and promote early childhood programming

Administrative

- Manage the administrative responsibilities for all early childhood music programming
- Develop and build relationships with other organizations
- Other duties as assigned

Compensation and Benefits:

This is a full-time position. Salary and benefits are commensurate with experience

Qualifications:

- Bachelor's degree in music education from an accredited university
- Experience with the First Steps in Music curriculum
- Experience with the Kodály philosophy of music education
- Proficiency in piano and guitar (preferred)
- Excellent communication, interpersonal, networking, administrative, and collaboration skills
- Willingness to work as a member of a team

Application procedure:

The position will remain open until filled. Review of materials will begin July 1, 2022.

Candidates must submit the following materials electronically in PDF format:

1. Cover letter
2. Resume
3. Three references

Email to: Jonathan Busarow, Executive Artistic Director, jbusarow@fwcchoir.org

Please state Director of Early Childhood Music Search in subject line of the email.

Questions may be directed to Jonathan Busarow, Executive Artistic Director, at (260) 481-0481 or via email at jbusarow@fwcchoir.org.